

AQO

MEMORANDUM FOR RECORD

SUBJECT: AQO Staff Meeting Minutes, Aug 20, 96

SINGLE PROCESS INITIATIVE (SPI) ACTIVITY. We saw another surge in SPI activity this week. Initial concept papers were received from General Dynamics Land Systems, Warren, MI, and Lima, OH; Praxair, Inc; Allied Signal Inc.(ALS); Bell Helicopter Textron, Inc; and Lockheed Martin Missiles and Space. We have received a total of 295 concept papers from 91 contractors proposing to modify 364 processes. To date, thirty-three contractors have modified 90 processes. Since our last report, block change modifications were executed for Northrop Grumman, ESID; Allied Signal Engines; ITT Avionics; and Lockheed Martin Federal Systems.

BUDGET BRIEFING. Mr. Paul Farley, AQOE, will provide AQO Team Chiefs a shortened version of the FY 97 Budget Briefing he presented at the Resource Utilization Council meeting last week. AQOJ, in conjunction with the Districts, is assessing impact of travel cutbacks on FY 97 training requirements and initiatives. AQAC and AQO Team Chiefs are evaluating automation projects and the impact of any budget reductions or schedule slippages during FY 97.

MMR. Aug 23 is the deadline for HQ and District coordination on the charts that will be shown to Gen Drewes during the Aug 29 Monthly Management Review (MMR).

CUSTOMER SUPPORT TEAM (AQOA).

o Lt Col Brodfuehrer attended a Joint Industry/USAF Acquisition Reform meeting in Los Angeles on 13-14 August hosted by Mr. Money, the Assistant Secretary of the Air Force (Acquisition), and the Air Force Association. About 150 industry and Government people attended. The first day Mr. Money gave a talk on Culture Change, Mr Little, the Joint Air to Surface Standoff Missile (JASSM) Program Manager spoke on Management Innovations and Col Clay, former Global Positioning System (GPS) Program Manager, briefed on the GPSII Source Selection. The second day a series of Lightning Bolt 10 workshops were held. Lightning Bolt 10 is a Mr. Money acquisition streamlining initiative to reduce cycle time from user requirements to contract award. The workshops were held to get industry ideas on topics such as Improving the pre-Request for Proposal (RFP) and Acquisition Strategy process,

Streamlining the RFP process, Reducing Protests, and Source Selection
Streamlining. POC: Lt Col Brodfuehrer DSN: 427-2381.

WORKFORCE STRATEGY TEAM (AQOJ).

- o Contracting Career Field Training Redesign - Mr. Thurber, AQ, and Ms. Janes, Materiel Management-Procurement (MMP), as the DLA representatives on the Defense Contracting Career Management Board, agreed that the Contracting Career Field Defense Acquisition Workforce Improvement Act (DAWIA) Training should be redesigned IAW the concept presented in the briefing to them on Friday, August 16, 1996.

- o Intern Development Program - The intern team will meet in Minneapolis this week to continue developing the program. Mary Wilson, AQOJ, leads the team. Barbara Hulick, Workforce Development and Effectiveness Group (CAHW), is leaving DLA so she will not be attending. Sandi Miller, CAHW, is trying to arrange for a replacement.

- o Reminder to Team Chiefs:

- oo Review and updates of One Book chapters were due to Kathy Zalonis, Aug 19.

- oo Any final One Book updates for the Oct 96 Win1Book are due to Carol Collins by Sep 1.

- oo A review and dispositioning of the list of publications sent via ccmail on 19 Aug to Team Chiefs, from Carol Collins, is due back NLT COB Aug 30.

- o Col Harper is TDY to DCMDW and DCMDE this week, discussing a number of workforce related issues, including the Data Base Management System (DBMS), Individual Development Plan (IDP) tracking, and the Senior Functional Advisor (SFA) concept. He will be attending the DLA Primary Level Field Activity (PLFA) Quota Managers' Meeting with General Drewes, on Wed Aug 21. The meeting is hosted by CAHW/DLA Civilian Personnel Support Office (DCPSO) and attended by all PLFAs.

- o Carol Collins will be TDY Wed, 21 Aug, to Richmond, VA. She is working with the DLA-MM Mid Level Development Program (MLDP) Team to provide the Command overview briefing and help them develop cross-training learning objectives for DCMC.

- o The next meeting of the Action Officer's Survival Guide Team will be held Wed, 21 Aug, 1300-1500, in Room 3801

FLIGHT OPNS, SPECIALIZED SAFETY & ENVIRONMENTAL TEAM (AQOI).

o The Aviation Operations Integrated Process Action Team (AOIPT) will hold its quarterly meeting 28-29 August 1996 at the Aerospace Industries Association (AIA) headquarters in downtown Washington, D.C. The objective of the meeting is to finalize revisions to the tri-service instruction, DLAM 8210.1, Contractor's Flight and Ground Operations. Personnel from Flight Operations (AQOI) will attend the meeting. The mission of the AOIPT is to enhance cooperation and the exchange of ideas between government and industry in the processes concerning contractor/government aviation operations. Chief goals of the IPT are aviation safety , process effectiveness, timeliness, development of governing directives, product and service quality and cost.

APPROVED:

FRANK J. LALUMIERE
Deputy Executive Director
Contract Management Policy